Enrollment No: _____   Exam Seat No:_____

C.U.SHAH UNIVERSITY
Summer Examination-2018

Subject Name : Introduction to Computers

Subject Code : 4NS01COM1   **Branch: B.Sc. (Nursing)**

Year : 1st   Date : 20/09/2018   Time : 02:00 To 05:00   Marks : 75

Instructions:
   (1) Use of Programmable calculator & any other electronic instrument is prohibited.
   (2) Instructions written on main answer book are strictly to be obeyed.
   (3) Draw neat diagrams and figures (if necessary) at right places.
   (4) Assume suitable data if needed.

Q-1	**Attempt the following questions:**	**(15)**

    a)   GUI stands for….?   1
[1] Graphic Underlayer Instrument
[2] Graphical User Interface
[3] Graphics User Instrument
[4] Geographics User Interface

    b)   Which one of the following is not an application software package?   1
[1] Windows 10 [2] Microsoft Word [3] Photoshop [4] Open Office

    c)   USB Stands for… ?   1
[1] Universal Serial Bus   [2] University Syllabus Book
[3] Universal Series Book [4] None of these

    d)   Who invented Mouse?   1
[1] Bill Gates [2] Makr Zuckerburg [3] Tim Lee [4] Douglas Engelbart

    e)   Which of the following is smallest unit?   1
[1] KB [2] MB [3] GB [4] PB

    f)   The line above the menubar in MS-Word is called?   1
[1] Title Bar [2] Status Bar [3] Rule Bar [4] None of these

    g)   Give the file extension of powerpoint presentation?   1
[1] .ppt/.pptx [2] .doc/docx [3] .xls/xlsx [4] .txt/.exe

    h)   Excel is a   1
[1] Graphic program [2] Word processor [3] Spreadsheet [4] None of these

    i)   What symbol is used before a formula in MS-Excel?   1
[1] " (quote)   [2] ' (apostrophe) [3] = (equal) [4] _ (underscore)

    j)   Which of the following is an Output Device?   1
[1] Keyboard   [2] Touchpad   [3] Mouse   [4] Speaker.

    k)   What is the name of Super Computer developed by India?   1
[1] Param [2] Sukhoi [3] Brahma [4] Ganga

l) Give the full form of: CPU.   1

[1] Control Program Unit   [2] Control Processing Unit

[3] Central Processing Unit   [4] Command Programmable Unit

m) Which one of the following is not a search engine?   1

[1] Bing   [2] Google   [3] Yahoo   [4] Windows

n) WWW stands for?   1

[1] World Wide Web   [2] Wide World Website

[3] World Wise Webgalley   [4] Website World Wide

o) Which of the following is not the part of standard office suite?   1

[1] Word   [2] File Manager   [3] Excel   [4] Powerpoint

Attempt any TWO questions from Q-2 to Q-5

Q-2		**Attempt all questions**	**(15)**
	(a)	Explain Hospital Management System with its types and uses.	**10**
	(b)	Write a note on characteristics of Computers.	**5**
Q-3		**Attempt all questions**	**(15)**
	(a)	Draw the Microsoft Word Screen and write short description of each part of the same.	**10**
	(b)	Enlist any five Input Devices and give the short description of it.	**5**
Q-4		**Attempt all questions**	**(15)**
	(a)	Describe Statistical packages with their types and features.	**10**
	(b)	What is MS-DOS? Write the step how to get MS-DOS prompt.	**5**
Q-5		**Attempt all questions**	**(15)**
	(a)	What is spreadsheet? Explain Worksheet, Column & Row in short.	**10**
	(b)	How to add slide animation? Explain Transition Sound, Transition Speed and advances to next slide.	**5**
Q-6		**Attempt any six questions from A to J:**	**(30)**
	A	Explain MS-Excel Charts and Graphics.	**5**
	B	Draw the basic block diagram of Computer and describe each portion in short.	**5**
	C	Write note on uses of any five MS-DOS commands.	**5**
	D	What is the purpose to use the MS-PowerPoint?	**5**
	E	Explain how to moving around a Worksheet and Entering & Editing the Worksheet Data?	**5**
	F	What are the uses of Find & Replace in MS-Word?	**5**
	G	Explain Bold, Italic, Underline, Subscript and Superscript with example in MS-Word.	**5**
	H	Explain Email Message Header & Message Body in detail.	**5**
	I	Write note on uses of Excel.	**5**
	J	Explain Wrap Text in Cell, Undo, Paste, Redo and Cut in short.	**5**